

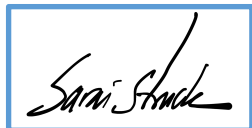
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Thank you for choosing our services. We are happy to bring you one step closer to realising your creative vision. We value your trust and want to assure you that any confidential information you share with us will be protected.

Confidentiality Statement

- 1. What We Keep Confidential:** We will keep your information safe and use it only to provide the services you requested. This includes any documents, data, or business plans you provide.
- 2. Who We Share With:** Your information may be shared with our team members who need to know it to help you, but they are also required to keep it confidential.
- 3. Your Intellectual Property:** Any rights to your information and ideas remain yours. We won't use them for any purpose without your permission.
- 4. Duration:** We will keep your information confidential for 2 years after our agreement, and our confidentiality obligations will last an additional year after that. In short, we take your privacy seriously and will safeguard your information for three years in total.
- 5. Legal Protection:** This agreement is governed by the laws of Germany and goes into effect as soon as you book our service. Along with the booking you gladly accept our data protection terms below.

We are committed to ensuring that your information is secure while providing you with the best service possible. If you have any questions, please let us know!



Signature: _____

Company: STUDIOOHAUS

Name/Title: Sarai Struck / Founder

Date: *Date of service booked applies.*

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DATA PROTECTION POLICY

1. Introduction

STUDIOHAUS ("we," "us," "our") is committed to protecting your personal data in compliance with the General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG) in Germany. This Data Protection Policy outlines how we collect, use, and protect your personal data.

2. Data Collection

We may collect the following types of personal data:

- Name
- Contact details (email address, phone number)
- Payment information
- Other information necessary to provide our services

3. Purpose of Data Processing

We process your personal data for the following purposes:

- To provide and manage our services
- To communicate with you regarding your inquiries
- To process payments
- To comply with legal obligations

4. Legal Basis for Processing

We process your personal data based on the following legal grounds:

- Consent (Article 6(1)(a) GDPR)
- Performance of a contract (Article 6(1)(b) GDPR)
- Compliance with legal obligations (Article 6(1)(c) GDPR)

5. Data Sharing

We do not share your personal data with third parties except:

- To service providers who assist us in operating our business (e.g., payment processors)
- To comply with legal obligations
- In the event of a merger or acquisition

6. Data Security

We implement appropriate technical and organisational measures to ensure the security of your personal data against unauthorised access, loss, or destruction.

7. Data Retention

We retain your personal data only as long as necessary to fulfill the purposes outlined in this policy or to comply with legal obligations.

8. Your Rights

You have the following rights regarding your personal data:

- Right to access your data
- Right to rectification
- Right to erasure ("right to be forgotten")
- Right to restrict processing
- Right to data portability
- Right to object to processing

To exercise these rights, please contact us using the contact information below.

9. Changes to this Policy

We may update this Data Protection Policy from time to time. We will notify you of significant changes via email or through our website.

10. Contact Information

For questions or concerns regarding this Data Protection Policy or our data processing practices, please contact us at:

STUDIOHAUS operating under SARAI JASMIN

Postbox 1132, 53784 Lohmar

hello@studiohaus.com

Effective Date: This agreement is deemed accepted once the services are purchased and commenced.